

## Daily Risk Assessment Checklist

Opening checks before children arrive

Date:

Completed by:

Room:

IndoorOutdoorSummer

### Daily opening checks

Area	Check	Y	N	Action
Indoor	Floor surfaces clean and dry	<input type="checkbox"/>	<input type="checkbox"/>	
Indoor	Equipment safe and age-appropriate	<input type="checkbox"/>	<input type="checkbox"/>	
Indoor	Cleaning products stored safely	<input type="checkbox"/>	<input type="checkbox"/>	
Indoor	First aid kit stocked	<input type="checkbox"/>	<input type="checkbox"/>	
Indoor	Fire exits clear	<input type="checkbox"/>	<input type="checkbox"/>	
Outdoor	Outdoor area secure	<input type="checkbox"/>	<input type="checkbox"/>	
Outdoor	Equipment checked for hazards	<input type="checkbox"/>	<input type="checkbox"/>	
Outdoor	Weather-appropriate precautions	<input type="checkbox"/>	<input type="checkbox"/>	
Summer	Drinking water available	<input type="checkbox"/>	<input type="checkbox"/>	
Summer	Sun protection procedures in place	<input type="checkbox"/>	<input type="checkbox"/>	
Summer	Shade available outdoors	<input type="checkbox"/>	<input type="checkbox"/>	
Summer	Hats / sunscreen reminders displayed	<input type="checkbox"/>	<input type="checkbox"/>	

**Staff signature: Date:**

Related documentsRisk Assessment TemplateRisk Review ScheduleIncident & Illness Tracker

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